



Dear Councillor,

I hereby summon you to attend an Ordinary Meeting of the Town Council to be held in the Council Chamber, Custom House, on Wednesday 24th June 2026 following the conclusion of the Asset Management Committee at 7pm for the purpose of transacting the following business.

Yours sincerely,

Laura Fidler

Town Clerk & Responsible Finance Officer

RAMSGATE TOWN COUNCIL **AGENDA**

Meeting: Full Council
Venue: The Custom House, Harbour Parade, Ramsgate, CT11 8LP
Membership: All Councillors
Date: Wednesday 24th June 2026 following the conclusion of the Asset Management Committee.

1. **APOLOGIES**
To receive and approve apologies for absence from Members of the Council.
2. **DECLARATIONS OF INTEREST**
To receive declarations of interest in respect of items on the agenda. Councillors are reminded to declare any dispensations granted.
3. **PUBLIC PARTICIPATION**
 - (i) **PUBLIC REQUESTS TO SPEAK**
To be in writing prior to the meeting. Three questions in total permitted and a maximum of 15 minutes overall to be spent on this item.
 - (ii) **REPORT FROM COUNTY COUNCILLORS ON MATTERS DIRECTLY RELATED TO RAMSGATE**
NB. Updates received at the meeting can only be noted.
4. **MINUTES OF COUNCIL MEETINGS**
To approve the Minutes of Council held on 27th May 2026 (Minutes: 132/26 – 146/26)
Only questions of record may be considered

5. FINANCES

- (i) To receive a report of payments; Council is asked to note the payments authorised by the Town Clerk & RFO between 1st to 30th June 2026, totalling £13,485.40 and approve the payments above the threshold delegated to the Town Clerk & RFO between 1st and 30th June 2026, totalling £151,051.62.
- (ii) To receive and note the “Balance Sheet” for the 2025/2026 financial year (the details contained therein informed the Annual Governance & Accountability Return).
- (iii) As per the Financial Regulations, please consider and reconfirm that staff salary payments should continue to be made by BACs.
- (iv) As per the Financial Regulations, please consider and confirm that payment by variable direct debit is acceptable in relation to payments for electricity, gas, water, internet/telephone, HR, photocopier and the leased vehicle.
- (v) To consider the findings of the review of effectiveness of the system of internal control (Page 3 of the Annual Governance & Accountability Return for the year ended 31st March 2026), and a covering letter from the internal auditor.
- (vi) To review and approve the Risk Register for year ending 31st March 2026.
- (vii) To approve the Annual Governance Statement by resolution (Section 1 / Page 4 of the Annual Governance & Accountability Return for the year ended 31st March 2026).
- (viii) To approve the Accounting Statements for 2025/2026 (Section 2 / Page 5 of the Annual Governance & Accountability Return for the year ended 31st March 2025).
- (ix) To nominate a councillor to undertake Financial Regulation 2.6:
“At least once in each quarter, and at each financial year end, a member other than the Chair or a cheque signatory shall be appointed to verify bank reconciliations (for all accounts) produced by the Finance Officer. The member shall sign and date the reconciliations and the original bank statements (or similar document) as evidence of this. This activity, including any exceptions, shall be reported to and noted by the Finance & General Purposes Committee.” The Mayor undertook this role in 2025/2026.

Items (v) to (viii) are set out as prescribed by the external auditor.

6. MANSTON AIRPORT DCO (NON-MATERIAL CHANGE APPLICATION)

To consider the proposed non-material change application to the Manston Airport Development Consent Order (DCO) 2022, including an extension to the implementation period and amendments to technical requirements.

7. COMMITTEE MINUTES

To note the following Committee Minutes (for approval by the respective committees):

- (i) Planning & Infrastructure Cttee 3rd June 2026 (Minutes: 147/26 – 151/26).
- (ii) Town Promotion Cttee 10th June 2026 (Minutes: 152/26 – 165/26).

8. VISIT THANET WEBSITE

To receive a report from Miss L Fidler, Town Clerk & RFO, and consider whether funding should be given to TDC for the Visit Thanet Website.

9. DATE & TIME OF NEXT MEETING

Wednesday 29th July 2026 at 7pm.